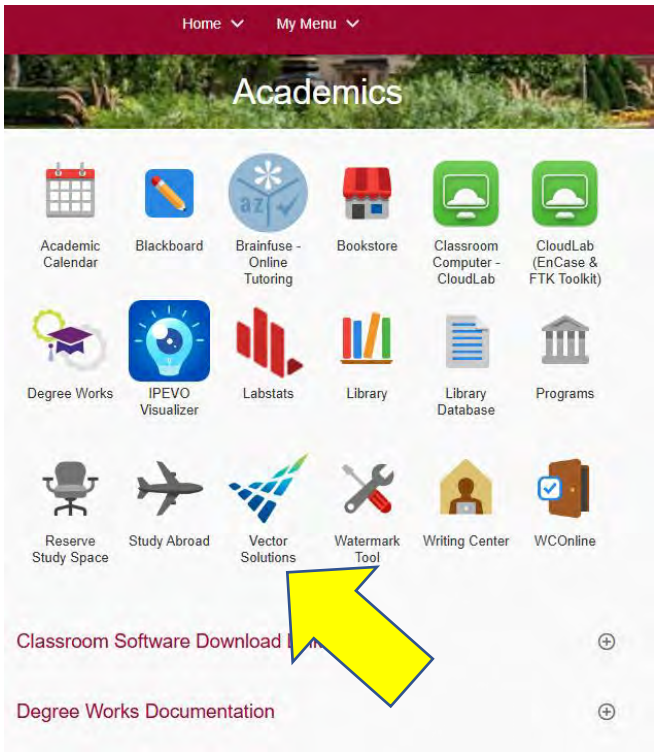
INSTRUCTIONS FOR ACCESING YOUR VECTOR HAZING COURSES

Lewis University is dedicated to preparing you for greater success both as a student and as a member of the community. As part of being a member of the Lewis community and an active participant in continuing our Sanctified Zone, you will have a special opportunity to impact the lives of your peers in positive and productive ways.

All survey and quiz responses are confidential. You cannot be identified by your responses.

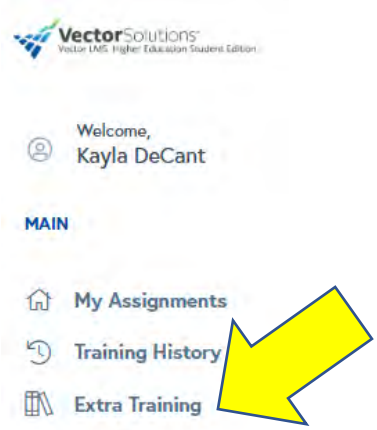
To access your Vector courses

1. Log-in to your MyLewis portal
    a. Select Academics
    b. Select "Vector Solutions"
    c.

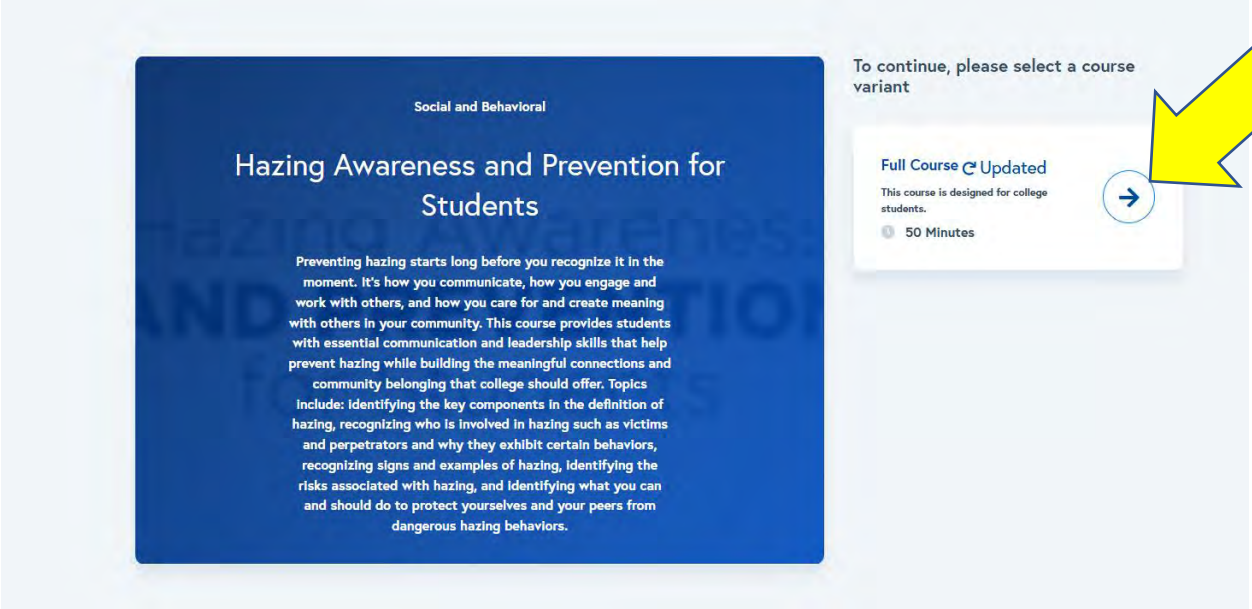


2. OR, you can log-in directly to Vector at https://lewisustudents-il.vectorlmsedu.com/ and use your Lewis credentials
3. Once you log-in you will be taken to your dashboard. You will then select "Extra Training" from the left-hand navigation menu.

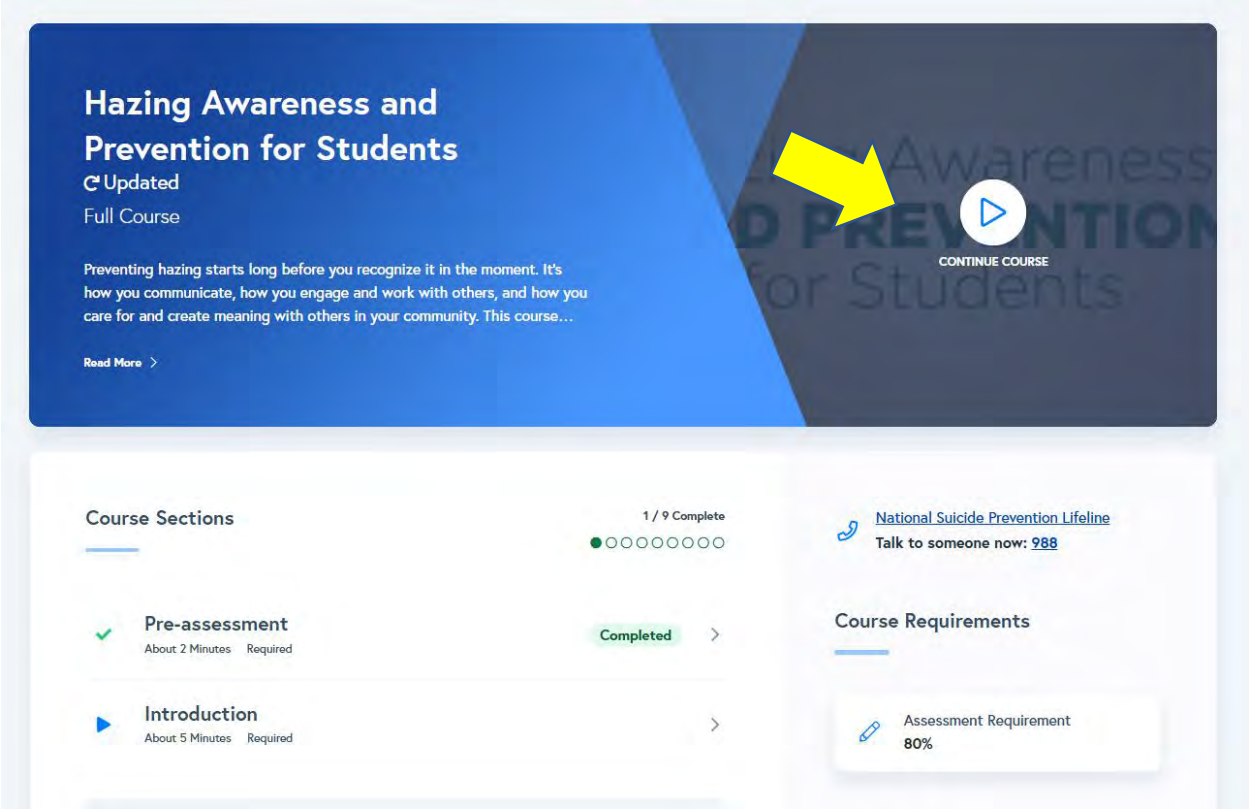
Updated: 10 September 2026



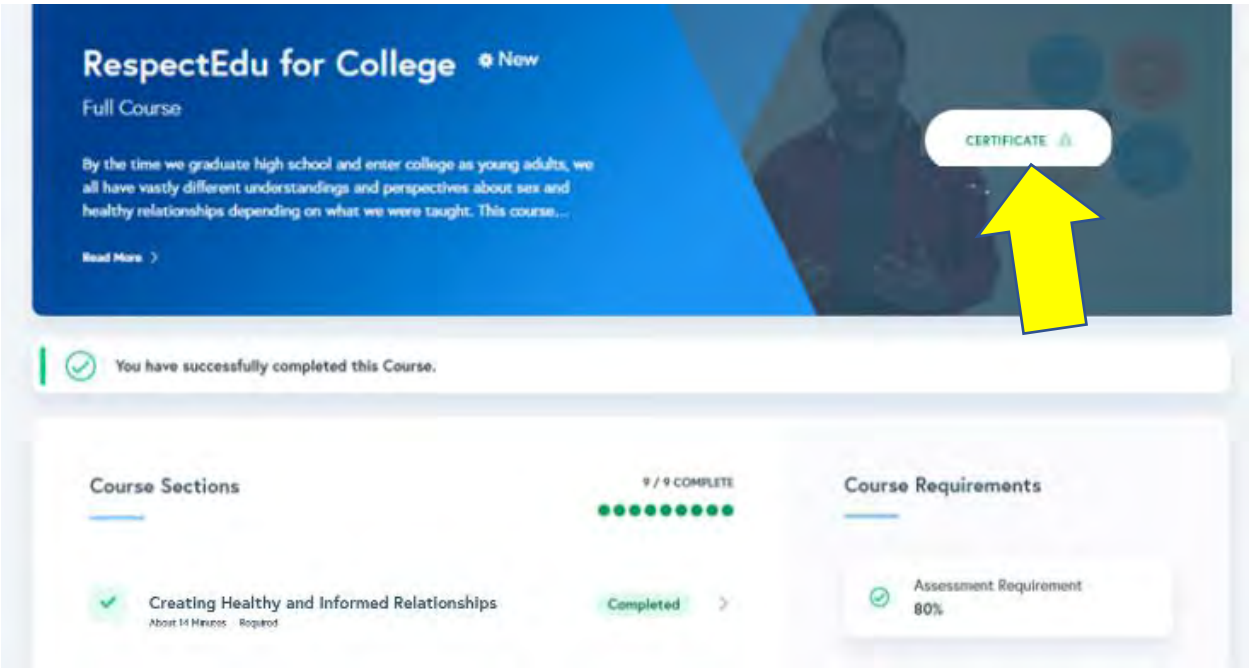
4. Search for “Hazing Awareness and Prevention for Students”. Select the course, and select the arrow to begin the course.

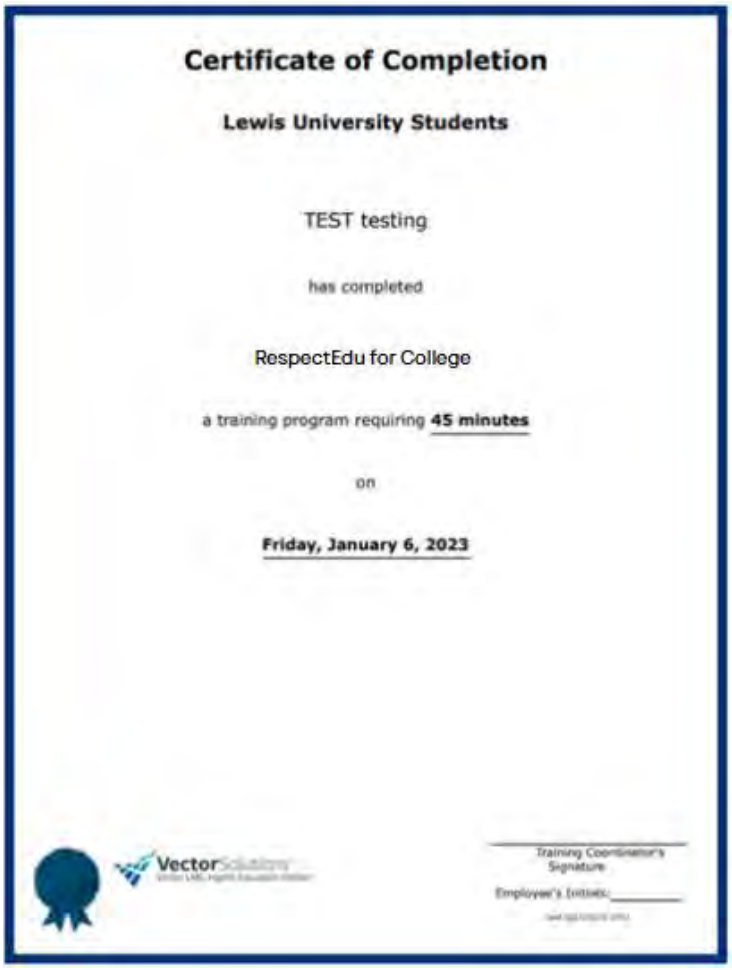


5. You are not required to complete the course in one sitting, courses can be completed at your own pace. Your progress will be saved if you leave the platform and come back later. You can learn more by watching this How to complete a course video tutorial.



6. You must complete the final assessment with at least an 80% to complete the course. You can retake the assessment as many times as you need to meet this requirement.
7. Once you complete a course, you can download your certificate. Completion certificates can be downloaded from your dashboard, or from the course menu (see screenshots below). You find more instructions about how to print your completion certificate through this tutorial.





Certificate of Completion

Lewis University Students

TEST testing

has completed

RespectEdu for College

a training program requiring **45 minutes**

on

Friday, January 6, 2023

VectorSolutions

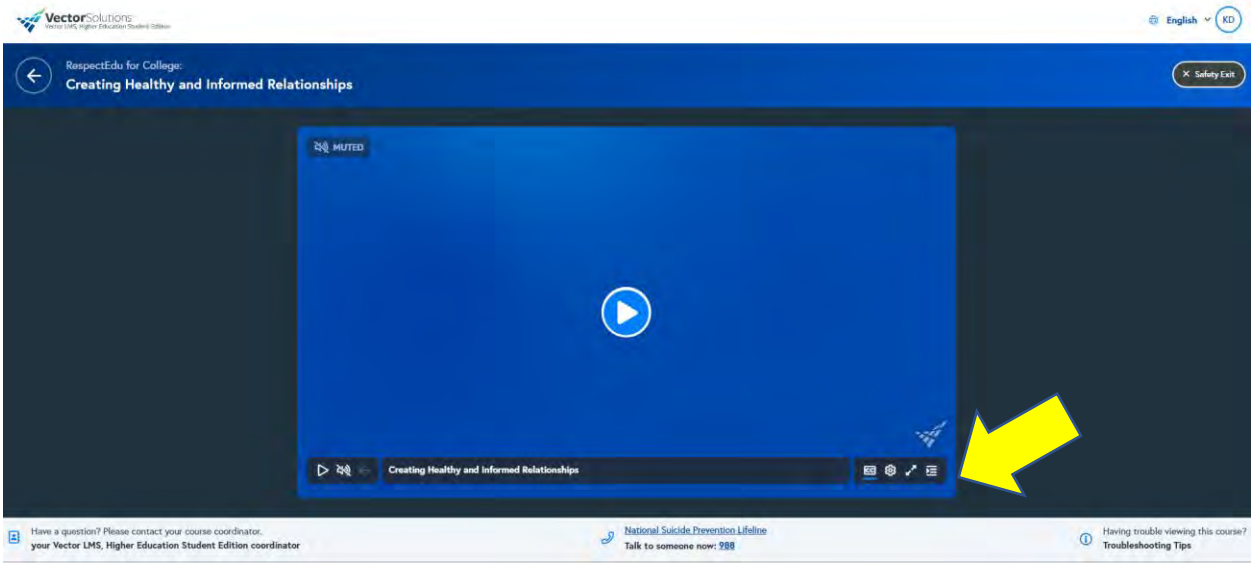
Training Coordinator's Signature

Employee's Initials: _____

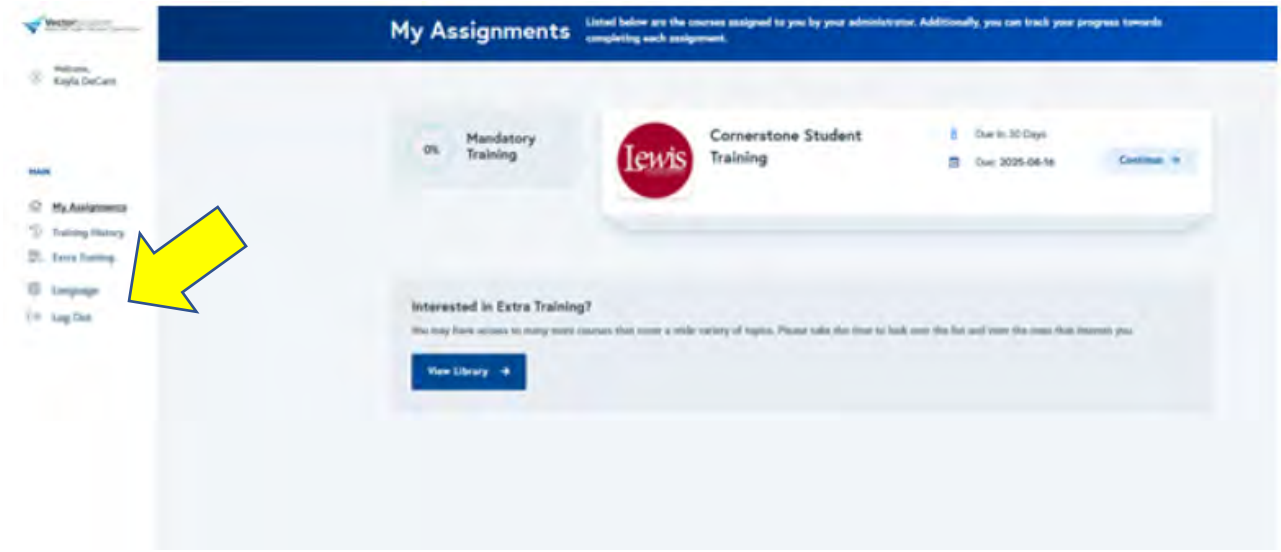
8. After completing each course, you must wait 15 days before you receive access to the follow-up survey. **The follow-up survey does not contain any new content, and should take 5-10 minutes to complete. Both the course and the follow-up survey are required components.**

ACCESSIBILITY

Each video has closed captioning (c), and an interactive transcript (t). All text pages are accessible for screen readers.



All courses are offered in a variety of languages, including English, Arabic, Hindi, and Spanish. To change your language, select the globe icon in the top right-hand corner on the screen while you are in the course. Or you can change your language by selecting the globe icon on the left-hand navigation pane from your dashboard. You can learn more on how to change the audio and subtitles on [Vector's Support website.]



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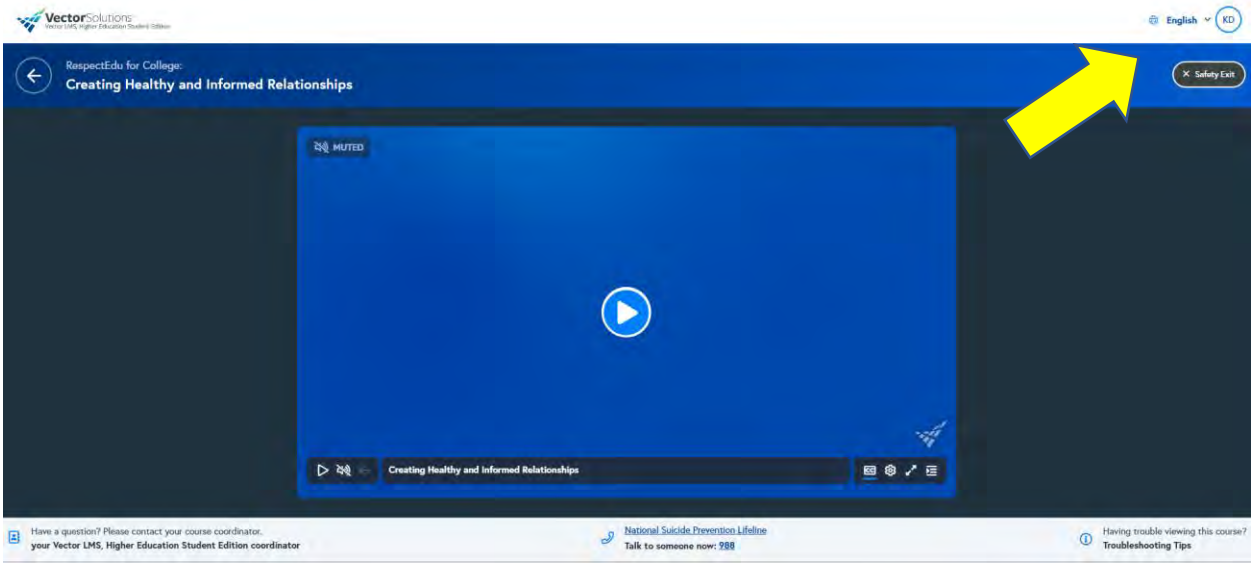

TROUBLESHOOTING TIPS

Do not contact the help desk or the Office of Technology if you are having difficulties with your account. Vector is not managed through their office. Instead, you can reach out to Vector's Support Center and complete a webform for support. **Vector highly encourages that users look through their Troubleshooting Tips before connecting with their support center.**

If you are accessing training from a computer:

1. Make sure you are using a recent version of Google Chrome, Mozilla Firefox, Microsoft Edge, or Safari. If you have any pending updates, they may need to be completed to move forward with training.
2. It is possible that device-specific browser extensions and/or pop-up blockers may be interfering with your training. Try accessing the training from another browser to rule out this possibility.
3. Try using an Incognito Mode browser window. Once you have an Incognito window open on your browser, log into your account and then launch the training.
4. For accessibility purposes, our videos do not auto play. If you are presented with a video screen and a play button, please click on the play button to continue the module/course.
5. If you are using Safari, please ensure that the 'Prevent Cross-Site Tracking' setting is turned off. This can sometimes affect functionality.
6. Clear your browser's cache, which is typically located under your browser's history settings.
7. Restart your browser. (On a Mac you'll need to fully quit the browser.)

If you are accessing training from a mobile device: Our system is compatible with many mobile devices; however, some users may have personal configurations that prevent certain courses from loading. Additionally, some custom and policy courses are best displayed on a computer. If you are experiencing difficulty loading our training on a personal device, try accessing the courses through a laptop or desktop computer.

If these troubleshooting tips do not correct the issue: Vector offers a full list of help resources, or you can contact their support team via phone, live chat, and web form ticket from 8am-6pm EST Monday-Friday.

When submitting a case with Vector, please provide the answers to the following questions:

1. What username are you logging in under?
2. Are you taking the course on a 3rd party LMS such as Canvas, PowerSchool, etc?
3. Which course(s) and section(s) are you having trouble accessing?
4. Did you restart your computer?
5. Did you clear your cache and cookies on your browser?
6. Is your browser up to date?
7. What extensions do you have enabled on your browser?
8. What other browsers have you tried?
9. Are you accessing from a mobile device, desktop, or laptop?
10. Are you taking the training on a district-provided computer or personal device?
11. Would you be able to share a window-wide screenshot or screencast of where the issue is occurring?

If you have any other issues, please reach out to Kayla DeCant, Project Director for Prevention & Outreach at (815) 836-5719 or kdecant@lewisu.edu

Thank you for completing these courses, and for your commitment to the Lewis community.