



# Special Education Student Learning & Licensure

Workflow Process Defined  
Field I



# Field I

## Courses – Field Experience I

- 20000/53000

Instructors listed for all the above courses  
Mary Fisher, Susan Treharne, Jennifer Buss,

## Activity Schedule attached to these courses

- ePortfolio uploads  
Visible on the open date and  
Due 14 weeks after the open date
- Final Evaluation Mentor only
- Final Disposition – Student & Supervisor
- Placements enabled in these courses
- Time logs enabled



# Final Disposition

## Disposition Self-Assessment

- This is filled out by the Student First
- Once the student has filled out the process is ALWAYS SAVE AND SUBMIT.
- Then the supervisor can see and evaluate
- The title of the evaluator is ALWAYS listed in the title – See to the right in yellow

## Student Self Eval in the body

YEPEZ, ELIANA | SPRING 2023 CLINICAL PROGRAM ECED-48100-002

Midterm Clinical Summary Evaluation

[CANCEL](#)

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### Midterm Clinical Summary Evaluation

**Directions:** Please review this evaluation summary form thoroughly to familiarize yourself with the competencies and indicators prior to assessing the teacher candidate's performance. The indicators are suggestions and should not be considered an exhaustive list. Additional comments and narrative feedback is encouraged and should be added at the end of the form.

Complete the form by rating the candidate's performance on each competency according to the following scale:

**4- Exceeds**  
Exceptional level of performance indicating the candidate has gone beyond expectations for this level of experience.

**3- Target**  
Proficient level of performance indicating the candidate has mastered expectations for this level of experience, is able to function independently of mentor teacher or university supervisor prompts, and is ready to move to the next stage of their development.

**2 - Acceptable**  
Basic level of performance indicating the candidate has met expectations satisfactorily for this level of experience, is able to demonstrate competency indicators in most situations but at times needs assistance, and is ready to move to the next stage of his/her development. Candidate will require additional guided practice and support during next experience to gain fluency and ensure generalization and maintenance of newly acquired competency.

**1 - Unacceptable**  
Unsatisfactory level of performance indicating that the teacher candidate has NOT met expectations for this level of experience, is unable to perform without direct supervision or assistance, and is NOT ready to move to the next stage of his/her development. Candidate will require significant coaching and practice before moving on to next level of experience.

**No Evidence (N/A)**  
Not observed or not applicable in this setting.

**Standards (All competencies)**

- LEWIS DOE #2: Candidates will demonstrate the knowledge and skills appropriate for their discipline in a clinical or scholarly setting.
- BC #9: Employ critical and creative thinking skills by articulating or crafting an argument's major assertions and assumptions and evaluating its supporting evidence, using both qualitative and quantitative analysis
- OSLO #2: Formulate creative responses to complex issues through critical analysis
- CEC (2023) Field & Clinical Experience Standard

**STUDENT Self Evaluation MIDTERM**

Show all standards

Total Score: 235/312 - 75.32% - Mean 3.01

ELEMENTS	UNACCEPTABLE	ACCEPTABLE	TARGET	EXCEEDS
ATTENTION TO DIVERSITY Creates a learning community in which individual differences are recognized and respected.	1 Point	2 Points	3 Points	4 Points

### Assessment Panel

Assessment & scoring

MENTOR MIDTERM Clinical Evaluation Summary

[View Rubric Details](#)

0/0 - 0.00%

Elements	Unacc.	Accp.	Target	Exceeds
ATTENTL	✓	✓	✓	✓
ATTENTL	✓	✓	✓	✓
ATTENTL	✓	✓	✓	✓
COMMAL	✓	✓	✓	✓
COMMAL	✓	✓	✓	✓
COMMAL	✓	✓	✓	✓
COMMAL	✓	✓	✓	✓
COMMAL	✓	✓	✓	✓
COMMAL	✓	✓	✓	✓
COMMAL	✓	✓	✓	✓
COMMAL	✓	✓	✓	✓
COMMAL	✓	✓	✓	✓
COMMAL	✓	✓	✓	✓
COMMAL	✓	✓	✓	✓
COMMAL	✓	✓	✓	✓
COMMAL	✓	✓	✓	✓
COMMAL	✓	✓	✓	✓
APPROP.	✓	✓	✓	✓
APPROP.	✓	✓	✓	✓
APPROP.	✓	✓	✓	✓
APPROP.	✓	✓	✓	✓
PLANNL	✓	✓	✓	✓
PLANNL	✓	✓	✓	✓
PLANNL	✓	✓	✓	✓

Mentor Feedback

## Mentor and Supervisor on the right

**Assessment Panel**

Assessment & scoring

MENTOR MIDTERM Clinical Evaluation Summary

**View Rubric Details**

0/0 - 0.00%

Elements	Unacc...	Accep...	Target	Exceeds
ATTENTL...	✓	✓	✓	✓
ATTENTL...	✓	✓	✓	✓
ATTENTL...	✓	✓	✓	✓
COMMA...	✓	✓	✓	✓
COMMA...	✓	✓	✓	✓
COMMA...	✓	✓	✓	✓
COMMA...	✓	✓	✓	✓
COMMA...	✓	✓	✓	✓
COMMA...	✓	✓	✓	✓
COMMA...	✓	✓	✓	✓
COMMA...	✓	✓	✓	✓
COMMA...	✓	✓	✓	✓
COMMA...	✓	✓	✓	✓
COMMA...	✓	✓	✓	✓
COMMA...	✓	✓	✓	✓
COMMA...	✓	✓	✓	✓
COMMA...	✓	✓	✓	✓
COMMA...	✓	✓	✓	✓
COMMA...	✓	✓	✓	✓
APPROP...	✓	✓	✓	✓
APPROP...	✓	✓	✓	✓
APPROP...	✓	✓	✓	✓
PLANNIN...	✓	✓	✓	✓
PLANNIN...	✓	✓	✓	✓
PLANNIN...	✓	✓	✓	✓

Mentor Feedback

## If you hit **View Rubric Details**

You can comment in each area. Make sure once you hit Save & Close – you hit SAVE again once it is closed

**Field Experience I Evaluation Summary**

Show All Standards and Outcomes

Total Score: 0/0 - 0.00% - Mean 0.00

ELEMENTS	UNACCEPTABLE	ACCEPTABLE	TARGET	EXCEEDS	N/A
Attention to Diversity Recognizes diversity and its impact on teaching and learning.	1 Point	2 Points	3 Points	4 Points	N/A
<b>Comment</b>	<input type="text"/>				
Attention to Diversity Identifies the role of the community, school, and students and their role in learning.	1 Point	2 Points	3 Points	4 Points	N/A
Comment	<input type="text"/>				

SAVE & CLOSE

CLEAR SELECTION

Settings Preview

Assessment Panel

SAVE CL

# ePortfolio Activity Process

ePortfolios are available for ALL students to see and is owned by the students.

This portfolio is how students are admitted to the teacher education program as teacher candidates. It's completion is mandatory before progressing to the 2<sup>nd</sup> semester/Field II.

There are 15 pages in the students ePortfolios for downloads and uploads with directions.

ePortfolio is an activity scheduled that is attached to the course. Once the portfolio is completed by the student, they can then upload in that activity in that class

## Common Errors

Student should NOT submit unless complete

Just because the student updates on their end it DOES NOT update in the activity

What should you do if the student submits an incomplete one? Send back to the students for revisions and to withdraw and resubmit

Work around if you have trouble with the above solution. We can add a new activity and ask the student to reupload the new portfolio



# Support

If you have any issues with the system, there are two resources. If no one is available or after business hours, please call Watermark support listed below.

- The number is 1-800-311-5656
- Option 1 for Student Learning and Licensure
- Option 2 for cooperating mentor

If it is during business hours, you can contact me, and we can set up a zoom if necessary.

**Leanne Harris**

**Harrisll@lewisu.edu**

Data Manager

College of Education and Social Sciences

DL 337 - Unit 224

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