

# Spring 2020 Pass/Fail Grade Form



## Notes & Instruction

Please type directly into form. Do not print and handwrite on form.

- Requests for pass-fail grades must be submitted and reviewed by the Dean of the College in which your major is housed. Requests are subject to approval by the College.
- Students may choose to convert one or all courses to P/F. Please note, there are some exceptions to which courses can be converted. The Dean will review once an application is submitted to determine if converting the course to P/F is allowed.
- At the undergraduate level, grades of D- or above will convert to P. At the graduate level, a grade of C or higher will convert to P.
- The grade of Pass (P) does not factor into the calculation of a student's GPA. However, a Fail (F) grade will impact a student's GPA.
- If the request is approved, the form will be forwarded to the Office of the Registrar for processing.

## Student Information

<b>Student Name:</b>		<b>Student ID:</b>	
<b>Course Number:</b>		<b>Course Name:</b>	
<b>Term/Year:</b>		<b>Credits:</b>	

## Signatures & Approvals

<b>Dean Signature:</b>		<b>Date:</b>	
<b>Student Signature:</b>		<b>Date:</b>	

**Please Note:** By typing your name above, you are signing this form electronically. You agree your electronic signature is the legal equivalent of your manual signature on this form.

Revised Spring 2020