### Placement of Tabs and Wafer Seals

- Tabs and Wafer Seals may be more than 1" but must not interfere with FIM or postage.
- 1" max.

### Specifications for Automation-Compatible Letter-Size Mailpieces

- **Double Postcard**
  - Tabs: 1 (middle)
  - Folded Edge: Top or Bottom
  - Sheets: Single
  - Basis Weight: 75 lb.

- **Folded Self-Mailer**
  - Tabs: 2 (start ≤ 1 inch from edges)
  - Folded Edge: Top or Bottom
  - Sheets: Single
  - Basis Weight: 20 lb.

- **Folded Self-Mailer**
  - Tabs: 1 (middle)
  - Folded Edge: Bottom
  - Sheets: Multiple
  - Basis Weight: 24 lb.

- **Folded Self-Mailer**
  - Tabs: 1 (middle)
  - Folded Edge: Bottom
  - Sheets: Single
  - Basis Weight: 28 lb.

- **Folded Self-Mailer**
  - Tabs: 1 (middle)
  - Folded Edge: Right
  - Sheets: Single
  - Basis Weight: 75 lb.

1. Pieces 7 inches or longer must be sealed on the top and bottom; the middle tab is optional (C810.7).

- **Folded Self-Mailer** (Invitation Fold)
  - Tab: Address Label
  - Folds: Top and Bottom
  - Sheets: Multiple or Single
  - Basis Weight: 20 lb.

- **Folded Self-Mailer** (Continuous Glue Strip)
  - Open Edge: Top
  - Folded Edge: Bottom
  - Sheets: Single
  - Basis Weight: 20 lb.

- **Booklet**
  - Tabs: 2 (start < 1 inch from edges)
  - Spine: Bottom
  - Sheets: Multiple with Cover
  - Basis Weight: 20 lb. (Cover)

- **Folded Booklet**
  - Tabs: 2 (start ≤ 1 inch from top edge)
  - Spine: Top
  - Folded Edge: Bottom
  - Sheets: Multiple with Cover
  - Basis Weight: 20 lb. (Cover)

- **Folded Booklet**
  - Tabs: 2 (start ≤ 1 inch from top and bottom edges)
  - Spine: Right (open edge left)
  - Sheets: Multiple with Cover
  - Basis Weight: 24 lb. (Cover)