

Sample Constitution

ARTICLE I

The official name of the club will be the Lewis Wrestling Club.

ARTICLE II

The club's purpose is to provide a positive opportunity for Lewis students, faculty and staff with interest in wrestling for fitness, learning a new skill, or to compete against other college and university teams in the area in a regularly scheduled season as a member of the National Collegiate Wrestling Association and USA Wrestling. This also enables the Lewis team to compete at the NCWQ National Tournament. The club gives equal opportunity to any Lewis student wishing to participate in the club competitively, as well as for recreation.

ARTICLE III

- A. All Lewis students currently enrolled and are eligible to join the club.
- B. Full membership in the club is based on paying dues in full, being active in attending club functions, and adhering to the guidelines outlined in the Club Sports Handbook.
- C. The following rights and privileges are accorded to any full member: To participate in all practices and other functions, to represent their team and Lewis University, and to give their vote in the electing of new club officers.

ARTICLE IV

- A. The club will meet at the beginning of every Fall Quarter at the club's organizational meeting, and will also meet twice the last two weeks of the season for election of the following year's officers. The team will begin and end practice at the discretion of the coach. In the event of the absence of the coach, the president will assume the role of coach until a new coach is found.
- B. Any additional meetings will occur as deemed necessary by the Executive Board. Members will be notified verbally, by email, or phone.

ARTICLE V

- 1) The Executive Board will consist of the President, Vice President, Secretary, and Treasurer.
 - a. The President shall assume general leadership of the club, organize a competitive schedule with the help of the team's coach, enforce all club and university policies, may assume the role of coach or appoint another member to be coach in the absence of the team's coach, attend all meetings, and oversee any spending of club funds.
 - b. The Vice President is to make all travel arrangements, making sure all the proper forms are completed for travel, and shall also be responsible for all fundraising of the club.
 - c. Secretary will be responsible to ensure all active members hold current USA Wrestling Cards and maintain updated forms to the club office.
 - d. The Treasurer is to be responsible for the fiscal matters of the club, interfacing with the University and meeting regulatory guidance, and keeping the club presidency and membership constantly informed of expenditures, current balance, etc.
- 2) Upon a vacancy in the Executive Board, a new person will be nominated and voted on by the executive board. If the said person receives a majority vote of the Executive Board and accepts the nomination, a special club meeting will then be called and the nominee shall then be presented to the club. With a majority vote of the membership of the club present at the meeting in favor of the nominee, the nominee will then assume their new role in the Executive Board.

ARTICLE VI

- A. In the concluding weeks of the wrestling season, the Executive Board shall nominate and ratify by majority vote a candidate for President and one for Vice President. Should a nominee decline, a new candidate will be nominated by the same process. Once one nominee for President and one for Vice President have both accepted their nomination, a club meeting will be called during the second to last week of the regularly scheduled practices. In the meeting, the nominees will be presented by the current President or Vice President for the vote of the membership of the club. Upon majority vote of the membership in favor of the nominees, the nominees then officially assume the leadership of the club.
- B. The voting for each office shall be separate. (The President and Vice President are not running partners.)
- C. In the event of a majority vote against a specific candidate, the Executive Board shall select a new nominee and shall follow the above-mentioned process for the nominating and voting for the office of President and Vice President.