

**Financial Aid Services/  
FAFSA Process**

File FAFSA Online  
[www.fafsa.ed.gov](http://www.fafsa.ed.gov)  
[www.pin.ed.gov](http://www.pin.ed.gov)

Selected for Verification

Not Selected for Verification

- Independent Docs. Required**
- Student's signed Federal Tax Return (prior year)
  - Spouse's signed Federal Tax Return (prior year)
  - Student/Spouse W-2 forms
  - Verification form.

- Dependent Docs. Required**
- Student's signed Federal Tax Return (prior year)
  - Parent's signed Federal Tax Return (prior year)
  - Student/Parent W-2 forms
  - Verification form

Corrections Made

File Processed and Certified

Corrections sent to Department of Education for processing  
\*Allow one week for processing

Award Letter to Student

Must be returned by new Lewis U. students.

Billing Disclosure Form

Must be returned by new Lewis U. students.

Entrance Counseling

Must be completed at [www.educaid.com](http://www.educaid.com) by new Lewis U. students.

Master Promissory Note (MPN)  
-Sent by Lender

Must be completed by new Lewis U. students.

Check online for award letter, if no award posted after 30 days – please contact Financial Aid Services at (815)836-5837.  
\* Do Not let semester end without award letter.  
\*\* Verification form can be printed at:  
[www.lewisu.edu/admissions/finaid/finaidforms.htm](http://www.lewisu.edu/admissions/finaid/finaidforms.htm)