Lewis University Accelerated Programs

The School for Professional and Continuing Education provides adult students an opportunity to complete a college degree with a learner-centered, accelerated delivery format compatible with their needs and lifestyles. Most three semester credit hour courses are completed in five- or eight-week sessions.

The academic focus is on the integration of theory and practice emphasizing application, analysis and synthesis through collaborative learning experiences. Through small class size, group interaction and one’s unique life experiences, the classroom becomes a dynamic environment in which each student is an active participant.

Lewis faculty are prepared as teachers, scholars, researchers and practitioners. In the adult classroom, they serve as coaches, role models and facilitators. Faculty hold a master’s or doctoral degree, providing a rich blend of academic knowledge in their discipline with practical, professional experience.

The College of Business has three comprehensive purposes:

1. to help students understand the function of business in the development and stability of local, national and international societies;
2. to assist students in their mastery of the knowledge and skill necessary for careers in business; and
3. to instill in business graduates capabilities for quality decision-making and leadership, with an ethical sensitivity and sense of justice and social responsibility.

Business Administration

Business Administration majors will acquire an in-depth understanding of business functional areas such as marketing, finance, economics, organizational behavior and supervisory management. The Business Administration curriculum assists majors in building a set of business skills and knowledge that will enhance their career mobility and confidence.

Program Entrance Requirements

Applicants should be at least 24 years of age; have earned a minimum of 12 semester (18 quarter) hours of transferable credit at a regionally accredited post-secondary institution; have earned a minimum of a 2.0 (4.0 scale) cumulative transfer GPA, based on all transferable courses to be considered for admission; and have at least 3 years of full-time work experience. Credits earned through PLA cannot be used for satisfying the transfer credit hour requirement for admission into an accelerated degree program. Business course grades of C or higher will be accepted for transfer into the major.

Degree Requirements

- Successful completion of a minimum of 128 semester credit hours.
- Completion of 32 semester graded credit hours at Lewis University including four upper division foundation courses and/or major courses (12 semester credit hours.)
- Achievement of an overall grade point average of at least 2.00 ("C") for all courses taken at Lewis University and a 2.20 average for the foundation and major area courses.
# Business Administration

## CURRICULUM

### General Education
- College Writing I (3)
- College Writing II (3)
- Introduction to Human Communication (3)
- Mathematics (satisfied by Finite Math or other course equivalents) (3)
- Natural Science (3)
- Social Science (satisfied by Macroeconomics) (3)
- Social Science (3)

*Three of the following courses:
- Culture and Civilization I (3)
- Culture and Civilization II (3)
- Fine Arts Requirement (3)
- Introduction to Philosophy (3)
- Literature Requirement (3)

*Two of the following Mission-based courses must be taken at Lewis:
- Christian Action and Values (3) OR Ethics (3)
- Cultural Diversity and Intergroup Relations (3)
- Theology (3)

### Core Courses
- Accounting for Managers (3)
- Principles of Accountancy II (3)
- Principles of Management and Leadership (3)
- Business Law I (3)
- Business Communication in the Digital Age (3)
- College of Business Seminar (1)
- Fundamentals of Macroeconomics (3) (will satisfy General Education Social Science)
- Basic Microeconomics (3)
- Finance for Managers (3)
- Introduction to Information Systems (3)
- Finite Math (3) (will satisfy General Education Mathematics)
- Statistics for the Decision Maker (3)
- Decision Science (3)
- Principles of Marketing (3)

### Major Courses
- Human Resource Management (3)
- Organizational Behavior (3)
- International Business (3)
- Current Issues in Management and Business Ethics (3)
- Strategic Management: Theories and Applications
- Government and Business (3)

*Select one of the following:
- Service Management (3)
- Supervisory Management (3)

### Optional Minors
Minors are available in a variety of business and interdisciplinary areas including Accounting, Communication Technology, Computer Graphic Design, E-Business, Economics, Finance, Marketing, Management Information Systems, Multimedia, Networking Technology, and Web Programming (Note: not all of these are available in an accelerated/evening format.) See an advisor for more information. Electives are dependent upon choice of major/concentration.

### Optional Certificates
Certificates are available in E-Business, Entrepreneurship, Executive Leadership, Information Technology, Networking, Personal Financial Planning, and Project Management

*Note: not all of these are available in an accelerated/evening format.*
Major Courses

**LB-355 Service Management:** Managing a value-added service business; customer expectations of service and quality; use of the Internet and related technology to transform businesses; interplay between managerial, personnel, and technology issues that will shape the future of business; identification of emerging forms of business models observable on the Web; and analysis of management practices using case studies. Organizational applications illustrate consumer-to-business, business-to-business, and intra-organizational electronic commerce ramifications. Prerequisite: LB-200.

**LB-360 Human Resource Management:** Personnel recruiting, selection, orientation, placement, training and development; performance evaluation; wage and salary administration; employee benefits; and safety and health issues. Prerequisite: LB-200.

**LB-380 Supervisory Management:** Skill building course stressing supervisory competencies: self-assessment, time, and stress management, creative problem solving, motivation and performance, conflict management, power and influence, and team building. Emphasis is on in-class group exercises. Prerequisite: LB-200.

**LB-375 Organizational Behavior:** Human behavior in the organization and how it affects and is affected by management; organizational psychology; corporate culture; and individual, group, and intergroup relationships. Prerequisite: LB-200.

**LB-420 International Business:** An introduction to the challenges and opportunities of managing a business internationally (human resource management, marketing, accounting, finance, etc.) within the context of a global environment (political, economic, cultural, technological, competitive, and financial forces). Introduces the different types of international and marketing entry strategies; and cases and research projects. Emphasis on student participation and the integration of knowledge and skills learned in other courses. Prerequisite: LB-200, LM-200, LF-200, and LE-200.

**LB-450 Current Issues in Management and Business Ethics:** Students study current management and ethical issues using various techniques in a seminar setting. Emphasis is on student participation and integrating knowledge gained from previous management courses. This course should be completed as one of the student's final business courses. Prerequisite: LB-200, LB-360 or LB-375, and 90+ earned credit hours.

**LB-460 Strategic Management-Theories and Applications:** Strategic management process E-Business; analysis, implementation, and evaluation; emphasis on developing strategic thinking and defending strategic change; case method used; and qualitative and quantitative analysis of financial ratios for management decision making; a capstone course to be completed as one of the student's final business courses. Prerequisite: LA-121, LM-200, LB-360, LB-420, LF-200, LG-200 and 90+ earned credit hours.

**LE-330 Government and Business:** Anti-trust laws and their relation to the Federal Trade, Federal Power, and Federal Aviation Commissions; the anti-trust division of the Justice Department; and changing attitude of the courts and the effect or regulation of business activity. Prerequisite: LE-200.

*Note: Material herein is subject to change. See catalog/schedule for prerequisites.*
Lewis University Campuses

1 **Lewis Main Campus**
   One University Parkway
   Romeoville, IL 60446
   [Phone] (815) 836-5610

2 **Chicago/De La Salle Institute**
   3434 S. Michigan Avenue
   Chicago, IL 60616
   [Phone] (312) 326-1673

3 **Hickory Hills Campus**
   9634 S. Roberts Road
   Hickory Hills, IL 60457
   [Phone] (708) 233-9768

4 **Oak Brook Campus**
   2122 York Road, Suite 170
   Oak Brook, IL 60523
   [Phone] (630) 573-1740

5 **Shorewood Campus**
   247 Brookforest Avenue
   Shorewood, IL 60404
   [Phone] (815) 744-0504

6 **Tinley Park Campus**
   18501 Maple Creek Drive
   Tinley Park, IL 60477
   [Phone] (708) 444-3180

**For More Information**

**Office of Graduate and Adult Admission**
One University Parkway, Romeoville, IL 60446-2200
(815) 836-5610, toll-free (800) 897-9000, fax (815) 836-5578
acceleratedprogram@lewisu.edu

**Office Hours**
M-F, 8:30 a.m. - 5:00 p.m.