

Lewis University
College of Nursing and Health Professions
Department of Graduate Studies
Student-Managed Admission Checklist

Directions:

This document is for you to track your admission status within the Graduate Program in Nursing at Lewis University College of Nursing and Health Professions. As you submit a document, note the date submitted below. When you have confirmed with the Office of Graduate Studies that the document has been received, note confirmation date. At the completion of the admission process, you will receive a letter of admission form the Director of Graduate Studies. Attach a copy of that letter to this document and maintain these documents in your professional portfolio or your graduate program personal portfolio for your own records and future reference if needed. It is your responsibility to assure full admission to the MSN Graduate Program and to remain in compliance with requirements in the Graduate Student Handbook for the MSN Program.

Requirement	Date Submitted	Date Confirmed Receipt
Graduate Application		
Application Fee		
Official Transcripts: <ul style="list-style-type: none"> • All Colleges and Universities attended • Graduation from a CCNE or NLNAC accredited baccalaureate nursing program 		
Undergraduate GPA (Minimum 2.75/4.0 cumulative GPA)		
Undergraduate Statistics (Three semester hours)		
Undergraduate Nursing Research (Three semester hours)		
RN License		
Three Letters of Recommendation		
Curriculum Vita or Resume		
Informed/Responsibility Statement		

Letter of Admission Received from Office of Graduate Studies

Date Received _____

(Attach a copy of letter and maintain in your portfolio for future reference)