ORGANIZATIONAL LEADERSHIP, M.A.
GRADUATE PROGRAM

Organizational Management | Not-for-Profit Management | Organizational Training and Development
Higher Education-Student Services | Organizational and Leadership Coaching
Welcome

To the Graduate Student-Candidate,

As you consider graduate school, we share these materials to assist you in your decision-making process. Lewis University’s Master of Arts in Organizational Leadership program has been developed for people who are ready to make a wider and deeper contribution as leaders in their organizations and communities. We believe the program offers you an exceptional curriculum and learning community to assist you in achieving this goal. Here are some things about the program we would like to highlight:

• Our philosophy is that the function of leadership cannot be separated from the quality of the person; as a result, in this program, you will not only develop as a professional, but will realize your full potential as a person.
• We believe that the challenges of organizational adaptability, speed, and complexity are optimally served by leaders with the tools of both scholarship and best practices; you will be exposed to both in this program.
• Flexibility is an essential value, and so we offer our classes in accelerated eight-week sessions, at several campus locations, on-site in the workplace to cohort groups, and online.
• Our faculty are not only grounded in organizational studies, but bring real-world experience to the classroom; some have served in leadership positions themselves (e.g., former executives, academic deans, clergy members), while others have coached and consulted with leaders as organizational development practitioners.
• We have a diversity of students in our program from a wide variety of backgrounds and experiences, providing a rich opportunity for you to learn from each other.

As you consider your direction, feel free to come and talk with us. We are confident you will find that Lewis University has something value-added as you progress in your career. We look forward to assisting you in your personal and professional growth.

Sincerely,

Keith Lavine, Ph.D., Chair

Department of Organizational Leadership
In a community of working professionals guided by expert faculty, small interactive classes at Lewis University offer the ideal learning environment.

You will be challenged to question critically, search for truth, and generate new knowledge through scholarship and innovation. Respecting your need to balance career, personal life, and education, Lewis offers multiple delivery options including traditional, accelerated, evening, and online formats at convenient locations across Chicago and in Albuquerque, New Mexico. As a Catholic university in the Lasallian tradition, our approach is values-based and student-focused. Expert dedicated faculty who are both scholars and practitioners will inspire and prepare you to assume active roles while responding ethically to the many complex issues in your profession and communities.
Organizational Leadership Community

You will benefit from a diversity of perspectives from your peers and faculty in an adult, active learning environment that combines academic inquiry and hands-on experiences with leadership.

Students are employed at a variety of agencies and organizations around the greater Chicagoland area. Graduates of the program have included: project managers from AT&T and Exelon; team leaders from Bank One, Sony and Kraft; human resource managers from Prudential and Waste Management; regional planning leaders from local county governments and municipalities; professionals in community service organizations, law enforcement and fire protection, the United States Postal Service, Veterans Administration, and the Department of Children and Family Services. This names only a few of the positions and organizations that come together in our organizational leadership community of study.

“I decided to pursue an MAOL from Lewis University because the curriculum is geared towards reaching one’s full potential as a leader, while learning how to bring out the best leadership skills in others. I have always had a passion for growth and this degree will give me the necessary skills and credibility that will allow me to take my career to the next level. My goal is to use my Learning and Development concentration to pursue a career in Human Resources.”

Ivana Del Real, Analyst
GE Capital
Questions?

Call (815) 836-5610 or e-mail grad@lewisu.edu

Flexibility, Accessibility, Affordability

Organizational Leadership is an adaptable program of graduate study allowing learners to move at their own pace through the program, take an active role in the design of their program, and work in other areas of academic inquiry.

Flexible Formats

The graduate program is offered in:

- Year-round classes meeting one night weekly at our Romeoville and Oak Brook campuses.
- Cohorts on-site in organizational settings throughout northern Illinois.
- A complete online format to facilitate working adults who prefer the flexibility to learn anytime, anywhere.
- Ability to mix online and on-ground classes.

Accessibility

Organizational Leadership is offered in several different formats for working adults. Locations include the main campus in Romeoville, and in Oak Brook, Illinois, in Albuquerque, New Mexico, on-site at corporations, and now entirely online. You may be accepted into the program and able to start your first class in as few as four weeks from the time we receive your official transcripts.

Affordability

The Office of Financial Aid Services will assist you in applying for State and Federal grants, loan programs, and the guaranteed Student Loan Program. You may seek application to the following:

- Free application for Federal Student Aid (FAFSA). If you wish to apply for financial assistance for graduate study, you will need to complete the FAFSA form online at fafsa.edu.gov. Stafford loans are usually available. Be sure to include the Lewis University code number on the FAFSA form (001707).
- “Reach Your Goals” Scholarship program. This exciting program is organized by Resources for the Education of Adults in the Chicago area (REACH), and is designed to assist the growing number of adult learners, over the age of 24, to enroll in graduate studies. You may obtain further information from reach-chicago.org by visiting their Web site.
MASTER OF ARTS
Organizational Leadership

The 37-hour Master of Arts in Organizational Leadership program offers a contemporary and people-focused course of study for students who seek to develop their leadership skills more effectively. Targeted for working adults seeking to maximize their contribution to leadership in the workplace, the course of study integrates the best of scholarship and professional practice. The program is designed for those who want to develop their own effectiveness and contributions within their respective organizations.

The core curriculum consists of 19 semester hours of credit and each student can customize their program by choosing one of the following concentrations:

Organizational Management
Gain a better understanding of how human behavior influences and contributes to an organization’s success, with coursework on team building, understanding cultures and systems and strategic planning.

Not-for-Profit Management
Learn the specifics of managing employees and departments in the non-profit environment, with a focus on grant writing, working with volunteers, defining roles and responsibilities of board members and staff and membership development.

Training and Development
Study organizational change, the psychology of motivation, principles of organizational communication and how to tailor your presentation to different demographics to train your employees to perform their jobs as effectively as possible.

Higher Education - Student Services
Learn about the successful administration of student services at colleges and universities by studying learning practices of traditional and non-traditional students, the functions and workings of student-affairs departments and staffing and budgeting in the higher education environment.

Organizational and Leadership Coaching
Focus on executive coaching tools and techniques that can help transform individuals into effective and trusted leaders. Accredited by the International Coach Federation (ICF).
Curriculum

Degree Requirements

Degree Offered: Master of Arts
Total Credit Hours Required: 37

I. CORE COURSES (19)
   LL 501  Introduction to Leadership Studies (1)
   LL 509  Leadership: Theories, Practices and Context (3)
   LL 512  Assessing Leadership Skills (3)
   LL 536  Ethics, Integrity and Social Responsibility (3)
   LL 539  Conflict Management (3)
   LL 592  Workplace Research (3)
   LL 595  Capstone: Leadership and the Future (3)

II. CONCENTRATION COURSES (12)
    Organizational Management Concentration
       LL 527  Building Teams (3)
       LL 558  Planning Strategically (3)
       LL 561  Organizational Cultures and Systems (3)
       LL 565  Finance as Organizational Text (3)
    Not-for-Profit Management Concentration
       LL 558  Planning Strategically (3)
       LL 561  Organizational Cultures and Systems (3)
       LL 567  Working with the Community: Boards to Volunteers (3)
       LL 570  Stewardship and External Support (3)
    Organizational Training and Development Concentration
       LL 515  Organizational Communication (3)
       LL 524  Leading Change (3)
       LL 555  Psychology of Motivation (3)
       LL 577  Design and Delivery of Training (3)

III. ELECTIVES (6)
    Choose two graduate electives:
       LL 515  Critical Thinking and Decision Making (3)
       LL 522  Leadership and Technology (3)
       LL 530  Managing Diversity (3)
       LL 545  Mentoring and Coaching (3)
       LL 573  Independent Inquiry (3)
       LL 579  Selected Topics (3)

*Elective credit hours can also come from courses outside of the student’s concentration
Admission Requirements

Applicants:

- are typically 24 years of age or older,
- submit verification by official transcripts of completion of a baccalaureate degree at a regionally accredited institution,
- have a minimum undergraduate grade point average of 3.00,
- have three years of work experience,
- submit a written statement of personal and professional purpose for pursuing this graduate degree, and
- submit two letters of recommendation.

Applicants with less than a 3.00 grade point average and/or writing deficiencies may be admitted with provisional status that may remain in effect for no more than two semesters. Admission will be determined by the graduate council.

Students must maintain an overall grade point average of 3.00 (4.00 scale) for continuation in the program. No content or discipline specific qualifying or comprehensive examinations are required. These competencies are acquired through the curriculum. No foreign language is required.

There is a seven year limit on the time a student may take to complete the program. Students remain under the requirement of the catalog in effect at the time of matriculation unless they discontinue attendance for more than two consecutive years, in which case they will follow the catalog in effect upon their return.

Student-At-Large Status

A student with a baccalaureate degree who wants to take certain graduate courses with the intention of becoming a degree or certification candidate may be admitted as a student-at-large by meeting the following requirements.

- Submit official documentation of baccalaureate degree from a regionally accredited institution of higher education.
- Complete an application form, accompanied by a non-refundable application fee.
- Should a student-at-large seek full admission status, six semester hours completed as a student-at-large is the maximum credit toward an advanced degree that can be granted.
- A student with a baccalaureate degree who wants to take certain courses, but not a full degree endorsement or certification program, may be admitted as a student-at-large.

Joseph Jasnosz, Detective Sergeant
Kendall County Sheriff’s Office

“The MAOL at Lewis University is truly a leader’s program. The knowledge and experiences taken from the program can be immediately implemented by the student in their professional and personal life. My personal experience of self growth and awareness in the program was realized early and continued to the present day. The best part of the MAOL Program is the fact that it is portable. I will carry the knowledge with me for future development, assessment, and improvement.”
Transfer Procedures

Students may apply up to nine (9) semester hours of graduate level work from a regionally accredited institution. A transfer student will follow the admission criteria described previously. The following conditions apply to the acceptance of transfer credit:

- No grade may be lower than a B. Coursework must have been completed within the last five years.
- Appropriateness of transfer coursework will be decided by the Graduate Director of Organizational Leadership at the time of the student’s application to the program.
- A transfer course(s) must have been completed for credit within a master’s degree and be comparable with a course offered in the M.A. Organizational Leadership curriculum.
- Courses from outside of the United States will be considered if they are evaluated as graduate level by an outside credential evaluating service such as: World Education Services (WES), Education Credential Evaluations (ECS), Educational Perspectives, or International Education Research Foundation. Please note that we will not accept credential evaluations from evaluators not approved by Lewis University for this purpose.

Katrina Smith, School District Consultant

“I feel like my calling is to be a developer of people – how I can help people to reach their full potential. I’ve been highly impacted by the knowledge I’ve learned in the program already in my current practice.”
Lewis University

Mission Statement: Guided by its Catholic and Lasallian heritage, provides to a diverse student population programs for a liberal and professional education grounded in the interaction of knowledge and fidelity in the search for truth. Lewis promotes the development of the complete person through the pursuit of wisdom and justice. Fundamental to its Mission is a spirit of association which fosters community in all teaching, learning, and service.

A Welcoming Campus

The Lewis main campus in Romeoville, Illinois, is a picturesque 410-acre setting which houses 1,300 students in 12 residence halls, all within walking distance of well-equipped classrooms, the library, the JFK Recreation and Fitness Center, the Student Union, and the Sancta Alberta Chapel. Lewis suburban campuses are located in Oak Brook, Tinley Park, Shorewood and Hickory Hills. Additionally, classes are offered at De La Salle Institute in Chicago, at numerous sites throughout the Chicagoland area and in Albuquerque, N.M. All campuses are easily accessible to corporate offices in Chicago and the suburbs, making it easy for students to complete professional internships.

Enrollment

Lewis currently has nearly 6,600 undergraduate and graduate students. Many are from the Chicago region, with international students representing nearly thirty different countries.

Outstanding Academic Choices

Located in the Midwest, Lewis University is a comprehensive, Catholic university, where the traditions of liberal learning, values and preparation for professional work come together with a synergy that gives the university its educational identity and focus. Founded in 1932, Lewis is a dynamic, coeducational university offering nearly 80 undergraduate majors and programs of study, 25 graduate programs, and certificates of advanced study. Lewis is one of many schools sponsored by the De La Salle Christian Brothers, an international Roman Catholic teaching order.

Experienced Faculty

Lewis has more than 200 full-time faculty members who take their students’ personal and professional success to heart. The majority hold terminal degrees in their fields. Many are experienced practitioners. The student/faculty ratio is 13:1.

Accreditation

Lewis University is accredited by the Higher Learning Commission and a member of the North Central Association.

Information contained herein is subject to change without notice. Lewis University reserves the right to revise, supplement, or rescind its contents at any time.
Convenient Campus Locations Close to Home and Work

**Main Campus**
One University Parkway
Romeoville, IL 60446
(815) 838-0500

**Chicago Campus**
3434 S. Michigan Avenue
Chicago, IL 60616
(312) 326-1673

**Hickory Hills Campus**
9634 S. Roberts Road
Hickory Hills, IL 60457
(708) 233-9768

**Oak Brook Campus**
1111 W. 22nd Street,
Suite 700
Oak Brook, IL 60523
(630) 573-1740

**Shorewood Campus**
247 Brookforest Avenue
Shorewood, IL 60404
(815) 744-0504

**Tinley Park Campus**
18501 Maple Creek Drive
Tinley Park, IL 60477
(708) 444-3180

**Lewis University at Albuquerque**
2440 Louisiana Blvd. NE
Albuquerque, NM 87110-4383
(505) 25-LEWIS

For More Information
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