

Educational Leadership

Doctoral Program *for teaching & learning (Ed.D)*

Admission Statement

Admission to the graduate education programs at Lewis University is based on the academic qualifications and appropriate experience of the applicant.

Admission Requirements

Candidates seeking a doctoral degree must fulfill the following requirements:

1. Hold at minimum a master's degree in an educationally related field from an accredited institution of higher education.
2. Complete the application form accurately and honestly.
3. Five years of educational experience preferred.
4. Forward official transcripts from all post-secondary institutions in which you were enrolled. Transcripts must be sent directly from each institution. Transcripts may also be delivered in a sealed envelope. Failure to submit information from all institutions attended can result in cancellation of your application for admission.
5. Attach a \$40.00 non-refundable application fee to the completed application. A check or money order should be made payable to Lewis University. The application fee is waived for Lewis graduates.
6. Complete a written essay on a topic identified by the College of Education. (Guidelines available from the Office of Graduate and Adult Admission.)
7. Submit Graduate Record Examination scores (valid within last 5 years).
8. Submit two letters of recommendation from someone in a leadership role on the forms provided by the Office of Graduate and Adult Admission.
9. Complete a personal interview. Note: Not all applicants will be interviewed. Interviews will be conducted with selected candidates based upon their academic qualifications and appropriate experience.
10. Submit an example of scholarly and academic work.

Admission and Notice of Decision

Candidates will be selected on the basis of their demonstrated or potential leadership ability and openness to new ways of thinking. References, written essay, personal interview, and scores from the Graduate Record Examination will be considered in the selection of candidates. Candidates who are selected for admission into the program will be notified by mail. If you have any questions, please contact the Office of Graduate and Adult Admission by e-mail at grad@lewisu.edu, by phone at (815) 836-5610, or by FAX at (815) 836-5578.

Lewis University does not discriminate against any applicant because of race, color, religion, gender, national origin, age or disability.

Please return completed application, transcripts and forms to:

Office of Graduate and Adult Admission
Lewis University
Unit 1213
One University Parkway
Romeoville, IL 60446-2200

Biographical Information

FULL LEGAL NAME – LAST, FIRST, MIDDLE OR INITIAL

MAIDEN NAME PREFERRED FIRST NAME

PERMANENT ADDRESS: CITY, STATE, ZIP COUNTY

PERMANENT TELEPHONE NUMBER WITH AREA CODE

E-MAIL ADDRESS

SOCIAL SECURITY NUMBER

BIRTH DATE BIRTH PLACE (CITY/STATE)

Gender: Male Female

Marital Status: Single Married

If you are not a U.S. citizen, please complete the following:

Permanent Resident in the U.S. Immigrant

ALIEN REGISTRATION NUMBER COUNTRY OF PERMANENT RESIDENCE

To satisfy Federal Government requirements, please provide ethnicity, race and religious information:

Ethnicity: Hispanic or Latino
 Not Hispanic or Latino

Race (*select one or more*): American Indian or Alaskan Native
 Asian
 Black or African
 Native Hawaiian or Pacific Islander
 White

RELIGIOUS PREFERENCE

Employment Information

EMPLOYER

EMPLOYER ADDRESS

CITY

STATE

ZIP

E-MAIL ADDRESS

JOB TITLE

EMPLOYMENT TELEPHONE NUMBER WITH AREA CODE

EMPLOYMENT FAX WITH AREA CODE

PLEASE INDICATE THE BEST PLACE AND TIME TO CONTACT YOU

Education Background

Include all undergraduate and graduate institutions. Official transcripts bearing the signature of the registrar and the institutional seal must be issued by each institution or delivered in a sealed envelope.

NAME OF INSTITUTION

LOCATION DATES OF ATTENDANCE

DEGREE AND DATE

MAJOR

GPA

NAME OF INSTITUTION

LOCATION DATES OF ATTENDANCE

DEGREE AND DATE

MAJOR

GPA

NAME OF INSTITUTION

LOCATION DATES OF ATTENDANCE

DEGREE AND DATE

MAJOR

GPA

Standardized Test Information

GRE

DATE TAKEN

SCORE

Did you send your scores to Lewis University? YES NO

Have you previously attended Lewis University? YES NO

Please note: if you have previously attended Lewis University, your signature at the end of the application gives the Office of Graduate and Adult Admission permission to request a copy of your Lewis University permanent record from the Office of the Registrar.

What influenced you to apply to Lewis University?

Self-Disclosure

Have you been convicted of a felony? YES NO

Have you ever had a teaching certificate suspended or revoked? YES NO

Is revocation or suspension of a teaching certificate pending? YES NO

I certify that the information on this application is correct to the best of my knowledge. I understand that failure to answer any question on this form truthfully, fully, and accurately may make me ineligible for admission to Lewis University or may result in my dismissal from the University.



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SIGNATURE OF APPLICANT

DATE

03/2011