

Dear **Students**:

Happy Halloween (very early I know but enjoy)!

### **Spring Registration**

SPCE Spring 2011 registration will begin on Monday, November 22, 2010.

### **Fall Open Houses**

We have scheduled the **Fall Open Houses** [www.lewisu.edu/openhouse](http://www.lewisu.edu/openhouse) and I wanted to update you on the times and locations. Please share these dates.

The first event is the Romeoville Open House. It will take place on November 9<sup>th</sup> from 4:00-6:00pm in the Faculty/Staff and University Dining Rooms.

Our other open house events will be:

- Thursday, November 11 at Oakbrook 4:00-6:00pm.
- Wednesday, November 17<sup>th</sup> at Hickory Hills 4:00-6:00pm.
- Thursday, November 18<sup>th</sup> at Tinley Park 4:00-6:00pm.

### **Additional Course**

Please note the following course addition to the Fall 2010 SPCE Course Schedule Book:

- Attention Business majors! There is a new course available for you to take in Session 3 this fall! The course is:
  - LF3301: Commercial Real Estate, Tuesdays from 6 - 10 pm at the Romeoville campus in Benilde Hall, BE-108 in Session 3 from November 9 - December 7, 2010. Instructor: Staff. Prerequisite: LG200.

### **Website**

Check out the Accelerated Business Programs website...<http://www.lewisu.edu/acceIBIZ>

### **MBA FastTrack Program**

The Lewis University Bachelor/MBA FastTrack degree option program allows qualified College of Business majors to complete their undergraduate and graduate business degree programs in less time than would be possible if taken separately. Students can apply for admission to the FastTrack option by submitting a letter of intention to the Graduate School of Management (attn. Executive Director) **PRIOR to the semester in which they will graduate**. *Most Bachelor/MBA FastTrack students can complete the MBA degree in two years or less.*

For information contact the Graduate School of Business at (815) 836-5348.

### **Tutoring**

The Leckrone Academic Resource Center (LARC) offers live and virtual tutoring assistance (including math and writing). To contact the Center please call 815.836.5593.

### **Writing Center**

The Writing Center provides face-to-face peer tutoring for students and their course writing. We also offer online response for students who do not have any classes at the Romeoville campus. (Students can inquire at [WritingCenter@lewisu.edu](mailto:WritingCenter@lewisu.edu).)

The tutoring approach is based in collaborative learning, in which the tutor and writer discuss writing processes, options, and strategies for improving the writing. Some students expect the tutor to “fix” the paper—to clean it up or fully edit it for correctness. Our approach, however, is to offer strategies and one-on-one instruction to the student so that she can learn how to revise the editing herself.

*Tutoring Times and Locations*

The Writing Center **opened on Thursday, September 9**. Tutors are available throughout the day in LARC/Benilde Hall, and in the evenings and weekends in the library, on the second floor, in the J.T.Farrell Center. Students can come by or call LARC at 815-836-5593.

### **Career Services**

For information regarding career services that are available for Accelerated Business Students visit:  
<http://www.lewisu.edu/resources/careerservices/>

Smret G. Smith    Director of Career Services    [smithsm@lewisu.edu](mailto:smithsm@lewisu.edu)

- Career Planning Services – career research assistance, interest inventories and computerized assessment tools
- Job Search Assistance – online job listings for full-time and part-time listings, on-campus recruitment, job fairs, Résumé writing assistance and mock interviews.

Have a great month!

Mike

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